**Active Members in Attendance:** Quorum requires minimum of ½ of Active Membership

|  |  |
| --- | --- |
| Bennington | Not in Attendance |
| Castleton | Teresa McCormick, Nikiah Viger, Matt Couture, |
| CCV | Ryan Dulude, Tanner Matchus, Mike Griffith |
| Champlain | Greg Davis |
| Goddard | Not in Attendance |
| Middlebury | Not in Attendance |
| Norwich | Jodi Sibley, Sarah Harris, Cassandra Aja |
| NVU | Tanya Bradley and Kim Goodell |
| O'Briens | Debra Glerum |
| SIT | Not in Attendance |
| SMC | Lisa Cummings |
| Sterling | Not in Attendance |
| UVM | Martha Hinchman, Marie Johnson, Matt DeSorgher, Lynda Ossola, Judy Buxton, Joey Catania |
| VSAC | Melaney Wald, Marilyn Cargill, Deborah Lessor, Chris Barry |
| VTC | Cathy McCollough, Liz Whooley, Jeanne Stella-Devani |

Associate Members in Attendance

|  |  |
| --- | --- |
| Campus Logic | Not in Attendance |
| Citizens | Donna Shelby |
| College Ave | Not in Attendance |
| Discover | Heather Ward |
| Earnest | Ben Loya |
| Ed America | Not in Attendance |
| Ed Financial | Not in Attendance |
| Edvestinu | Not in Attendance |
| General Revenue | Not in Attendance |
| Inceptia | Not in Attendance |
| Iron Bridges | Not in Attendance |
| Ocelot | Not in Attendance |
| Sallie Mae | Not in Attendance |
| SOFI | Jason Kahn |

**Call to order:** Meeting was called to order at 10:07 am by Interim President Melaney Wald

**Quorum** met, counted by Martha Hinchman

**VASFAA Board**:

Interim President: Melaney Wald

Treasurer: Martha Hinchman

Secretary: Lisa Cummings

EASFAA State Rep: Greg Davis

**President’s Update:**

Elections

* We have enough votes to call the election although we will keep it open until April 21st as stated in the e-mail with the ballots.
* VASFAA will be in a good position for the next two years with a President, President Elect, and Secretary in place.

**By-Laws Work**

Request to have a small group work together to look at the VASFAA By-Laws to see if there are changes we want to make. For example:

* Could look at having the by-laws open enough to reduce the number of meetings in a year.
* Membership types (retirees)
* 1- or 2-day conference

Volunteers: Tanner Matchas, Ben Loya, Judy Buxton, Jeanne Stella-Devani. Liz Whooley

**EASFAA Council Update:**

Marie and Greg noted the next meeting is a retreat however they are not sure if it will be virtual, more to come.

**Secretary Update:**

Business Meeting Minutes were e-mailed through the listserv on April 14, 2021.

|  |  |
| --- | --- |
| Motion to Approve by | Chris Barry from VSAC |
| Second by | Marilyn Cargill |
| All in favor | Yes |
| Anyone opposed | No |
| Abstentions | No |
| Any Discussion | None |

 Minutes are approved.

**Treasurer Update:**

VASFAA Budget was provided in November. A treasurer report will be provided for FY21 as well as proposed budget for FY22 during the June conference.

We will also take a field trip to the bank to get the signers on the bank accounts updated. Treasurer will coordinate following our June meeting and need to ensure it is added to our minutes needed by the bank to update designated signers.

**Conference Committee Update:** provided by Chris Barry

Virtual Conference Tuesday June 8th through Thursday June 10th, 3 half days offering 1-hour sessions.

Keynote with Carrie Stack

Audits or Auditing Best Practices

Unintentional Bias/Diversity

23/24 FAFSA & Verification Changes.

More being pulled together! Registration will be through EventBrite and sent through VASFAA listserv.

**Old Business: None**

Motion to adjourn Martha Hinchman, seconded by Ryan Dulude.

**Minutes Documented** by VASFAA Secretary